

Agenda: **Process Standardization Working Group Meeting**

Wednesday, February 21, 2001, 9:00 a.m. – 4:00 p.m.

Grand Canyon State Electric Cooperative Association
120 N. 44 Street, Suite 100
Phoenix

	Topic	Lead	Anticipated Outcome
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	Ms. Dryer will welcome participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet will be circulated. Participants will introduce themselves. Minutes from the February 7, 2001 meeting will be approved.
2	Report from Janie Mollon on revised Change Control Process	Janie Mollon	Janie will present the revised change control process.
3	Report from Staff on how disputes are handled	ACC Staff	Staff will report on their process for handling disputes.
4	Issue 100 : What process can be developed to facilitate a customer installing an IDR meter and equipment before DA that allows a customer to move to DA and back with the same equipment. 1 hour discussion	Evelyn Dryer	The group will discuss this issue for one hour. After the discussion, the group will determine if the issue can be handled in the Policy group or needs a task team assigned to resolve the issue. If a task team is assigned, Jim Wontor (APSES) will serve as the team's Chair. Action Item: Any comments relative to this issue can be submitted in advance to Evelyn Dryer (edryer@tucsonelectric.com).
5	Approving IDR section of the VEE rules	Evelyn Dryer	The group will vote on the approval of the IDR section of the VEE rules. Once approved by the group, the VEE rules will be submitted to the ACC Utilities Director for approval as the state standard.
6	Q&A for Task Team Chair addressing Issue 101: MRSP Performance Monitoring and Testing	Janie Mollon	Janie will send out a task team status report prior to the meeting and address questions from the group.
7	Q&A for Task Team Chair addressing Issue 61: MSP Performance Monitoring and Testing	John Wallace	John will send out a task team status report prior to the meeting and address questions from the group.

8	Q&A for Task Team Chair addressing Issue 107: Develop a document showing all agreed upon Metering business rules	Stacy Aguayo	Stacy will send out a task team status report prior to the meeting and address questions from the group.
9	Report from participants on the issues they feel can be handled at the Policy level and those that require a task team,	Evelyn Dryer	Participants were charged with reviewing the Master Issues List and identifying those issues they felt could be addressed at the Large Group Policy meeting and those issues that need a task team assigned to resolve. Participants will report their findings.
10	Review Open issues and re-prioritize	Evelyn Dryer	The group will review Open issues and re-prioritize
11	New Issues	Evelyn Dryer	New issues will be added to the Master Issue list
12	Meeting Evaluation	Evelyn Dryer	The group will provide feedback.
13	Set Next Agenda	Evelyn Dryer	The group will set the next agenda.
14	Adjourn Meeting	Evelyn Dryer	The meeting will be adjourned.